

**City of Sandy Springs Board of Ethics Meeting held on December 3, 2007 at 9:00 AM**

**Board Members Present:** Jim Langlais, Charles Maddrey, Glenn Moffett, Andrew Heyward, Dick Isenberg and Assistant City Attorney Cecil McLendon.

Nancy McCord, absent excused  
Susan Dew, absent

**Staff Present:** City Clerk Christina Rowland

**Call to Order**

**Chairman Langlais** called the meeting to order at 9:25 a.m.

**Appointment of Special Counsel**

**Motion and Second:** Mr. Maddrey moved to appoint Cecil G. McLendon, Jr. as Special Counsel. Mr. Heyward seconded the motion.

**Discussion on the Motion:** Mr. Langlais stated that Mr. Willard had to recuse himself which leaves the Board without legal counsel. This would not be the hearing officer. Mr. Willard's letter is hereby made a part of the minutes.

**Vote:** The motion carried unanimously.

Mr. McLendon stated that he does work for Mr. Willard as the Assistant City Attorney. He has discussed this with the State Bar Association and they do not feel there is a conflict. He stated that he will handle all issues objectively. Discussion followed regarding the processes for review of complaints and responses. He explained that he will review all case law and election laws as well as the Ethics ordinance in preparation of his preliminary evaluation.

**Discussion of bylaws for the Board of Ethics**

**City Attorney McLendon** suggested that Section 8.2 of the bylaws should be consistent with Section 17(c) of the Ethics Ordinance which should be "five (5) days". Discussion followed as to whether it should be working days or business days. There was a consensus that it would be business days.

**Chairman Langlais** stated that Sections 8.3 and 8.4 will be amended to read "thirty (30) days" instead of thirty business days. City Clerk Rowland stated that Section 8.3 is inconsistent with the Ordinance. She stated that it would read "thirty days from receipt from the Clerk".

**City Attorney McLendon** stated that the Board serves in a quasi-judicial capacity and should speak to no one regarding the complaints.

The Board reviewed deadlines as they applied to the existing complaints.

**Mr. Maddrey** requested that Section 4.3 be amended such that committee members "may" write minutes of each committee meeting. City Clerk Rowland explained what type of minutes are required by law.

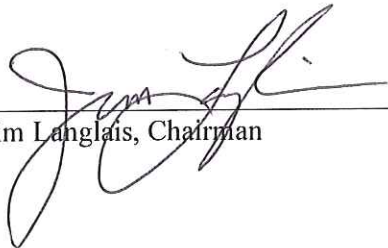
**Chairman Langlais** stated that the bylaws must be approved by the City Council.

**Motion and Vote:** Mr. Moffett moved to approve the bylaws as amended. Mr. Maddrey seconded the motion. The motion carried unanimously.

**Chairman Langlais** requested that Mr. Maddrey draft the annual report for Council.

**Adjournment**

Mr. Maddrey moved to adjourn the meeting. Mr. Moffett seconded the motion. The motion carried unanimously. The meeting adjourned at 10:03 a.m.

  
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Jim Langlais, Chairman  
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Christina Rowland, City Clerk